

Partial Permit Refund Request

I hereby request fees from the following permit to be refunded. I am requesting a refund of the permit fees less any expenses or processing fees incurred by the City of Laguna Hills.

Permit # _____
Applicant Signature _____

Fee(s) I am requesting to be refunded:

Fee: _____ Amount: \$ _____

Fee: _____ Amount: \$ _____

Fee: _____ Amount: \$ _____

Reason for Refund: _____

Applicant Name: _____ Phone #: _____

Address: _____

Make refund payable to: Applicant Other (fill out section below)

Name: _____ Phone #: _____

Address: _____

↓ *City Use Only* ↓ ↓ *City Use Only* ↓ ↓ *City Use Only* ↓

Issuance Date: _____ Revised Date: _____

Original Paid Fee Amount: _____

Less City Incurred Expenses: _____

Total Refund: \$ _____

Approved

Date