



## RESIDENTIAL WINDOW & SLIDING/FRENCH DOOR REPLACEMENTS Permitting Guidelines

All window & sliding/french door replacements require a building permit. These permits are issued over the counter. This handout can be used as a guideline for a window/sliding door replacement project in Laguna Hills. These projects require compliance with the 2016 CBC, CRC, CGBS and the 2016 California Energy Code.

### Minimum Requirements

- **Plot Plan** – 2 printed copies of a legible plot plan of the property indicating where the window & sliding/french door replacements will be taking place. Instructions for the plot plan can be found on the City's Plot Plan Example handout.
- **Square Footage** – The Permit Technician will need to know the total square footage of the windows/sliding doors being replaced in order to calculate the permit fees.

### Required Inspections

#### Glass Change-Out Only

1. FIRST & ONLY INSPECTION shall be the final inspection after the glass has been installed\*.

#### Changes to Window/Door Frames

1. FIRST INSPECTION shall be a rough framing inspection when all the framing has been completed.
2. SECOND INSPECTION shall be the final inspection after the new window(s) & sliding/french door(s) are installed.\*

\* If the stucco has been disturbed during installation an exterior lathing inspection will be required prior to the stucco being replaced.

### Smoke and Carbon Monoxide Alarms

All permits with a total cost or calculated valuation exceeding \$1,000 will require the smoke and carbon monoxide detectors in conformance with the CRC Section R314 & R315. Smoke detectors are required in each sleeping room, outside of each sleeping area in the immediate vicinity of the bedroom. Smoke detectors shall be installed a maximum of 12 inches vertically down from the highest point of the ceiling and a minimum of 3 feet horizontally from a supply register or the tip of a ceiling fan blade. Carbon Monoxide detectors are required on each level outside of the sleeping rooms. New detectors can be battery operated with 10 year life batteries in existing construction.

### Fees for Window & Sliding/French Door Replacement Permits:

Window/Door Replacement Fee	\$136.59
Issuance Fee	\$82.16
State Title 24 Fee	\$1.00 per \$25,000 (or portion thereof) of valuation
State CASp Fee	\$4.00
Plans & Documents Fee	\$2.05 per page 11" x 17" or smaller & \$3.08 per page larger than 11" x 17"